



# Information for Schools

## School Cash Online - Donations

Make a Donation on School Cash Online provides a method of accepting **donations made to the school** and provides donors with an emailed official donation tax receipt.

### What qualifies as a donation?

**Donations** must meet the Canada Revenue Agency (CRA) criteria for a tax receipt:

- there is no benefit to the donor,
- the directed gift does not benefit any person not dealing at arm's length with the donor, and
- decisions about how the donations will be used will be made by the charity (in this case the school).

### What does not qualify as a donation?

Examples of payments which do not qualify as donations (no tax receipt provided) and which **should not be made through the online donation module** include (but are not limited to):

- donations to external charities (i.e. Terry Fox Run),
- payment for a table at a fun fair to sell parent crafts, and
- donations where the donor has requested that the gift be used for a specific purpose or person(s).

More information about what qualifies as a donation is available in the [Donations Policy](#).

### How are donation funds/reports provided to schools?

- As YRDSB only has one Charitable Registration number, all donations are deposited into one YRDSB central bank account.
- Monthly, Quality Assurance will run a report to identify the total donations per school for the given period and provide to Finance Services
- Finance Services will transfer the appropriate amount to each school's SGF bank account and email this information to the school.
- The school confirms the deposit in their bank account and enters the deposit into SchoolCash.NET, allocating 3% to the Online Fee Category and the remainder to the appropriate fundraising category.

### How Parents Make a Donation using School Cash Online

- Please see [Parent Information Sheet](#)

### Questions related to:

- **Make a Donation** on School Cash Online can be directed to [Quality Assurance](#)
- [Donation policies and procedures](#) can be directed to [katie.cahill@yrdsb.ca](mailto:katie.cahill@yrdsb.ca)